



## Ethical Aspects of Publishing

The Editorial Board consists of members of the Programme Committee. The contact person and the contact itself are listed on the home page of <http://www.didinfo.net>.

The fees, the template, the deadlines, and other instructions are constantly provided at <http://www.didinfo.net/cs/pokyny>.

The publication is published once a year. The individual publications are freely available for anyone to download at <http://www.didinfo.net/cs/predchozi-rocniky>. A thematic issue of selected papers and regional proceedings will be published since 2024. Papers are selected for the thematic issue based on the recommendations of reviewers. The quality of the paper and the research presented are considered and its results (see below).

The University of Matej Bel in Banská Bystrica and the Technical University of Liberec are co-publishing the proceedings.

The authors, reviewers, and editors follow the principles of good manners and general professional ethics during the publishing process. In particular:

### A) Authors

- have contributed significantly to the results presented,
- submit only texts that have been produced in accordance with legal and ethical rules,
- properly cite their sources, and do not commit plagiarism,
- if an artificial intelligence tool is used, this fact is explicitly stated,
- present a complete picture, do not present biased or manipulatively selected data,
- submit original, unpublished texts for publication,
- follow the guidelines for submissions,
- accept single-blind peer review,
- reflect the recommendations of reviewers and editors,
- notify the contact person without undue delay if the paper needs to be corrected;

### B) Editors

- treat submissions objectively and without discrimination,
- select two reviewers from institutions different from the author's institution and are responsible for reviewers having relevant expertise,
- base the final assessment of the paper on the peer review,
- do not approve the publication of papers that violate research or publication ethics,
- take the necessary steps to retract, correct, clarify, or apologize for the paper;

### C) Reviewers

- accept for review only those manuscripts with which they do not have a conflict of interest,
- review papers impartially and to the best of their professional knowledge and conscience,
- assessing the originality and contribution of the paper, its compliance with ethical rules and guidelines for authors,
- consider contributions to their publication as confidential and constructively approach the evaluation,
- adhere to the guidelines for reviewers, and prepare reviews in the specified form.

### Review procedure

- 1) Submissions (in full and extended abstract form, if applicable) are submitted via the publishing system by the deadline.
- 2) After the deadline, two reviewers are assigned in the system. The reviewers must be from a different institution than the authors. The selection of reviewers takes into account the focus of their professional and publication activities. The paper is not anonymized.
- 3) After the assignment, the reviewer will promptly state whether or not he/she accepts the paper for review. He/she should decline if he/she has been assigned a paper in the review of which he/she would feel a conflict of interest or if he/she does not feel sufficiently erudite in the subject matter.
- 4) Evaluations and suggestions are completed in the same system. The assessment includes a recommendation on whether to publish the paper in the thematic or the regional proceedings.
- 5) The editors decide whether to publish, return for editing, or reject based on the evaluation.
- 6) Authors are informed of the decision, including the content of the reviews. Reviews are anonymized.
- 7) If authors disagree with the submitted review or have reservations about the proceedings, they can send their reservations through the contact person. These are then dealt with by the chairs of the editorial board, or more precisely, the programme committee.